

FiServ Navigation Instructions

In order to successfully submit your forgiveness application, you must:

1. Fill out page 1 that has all the information.
2. When done entering that information and BEFORE going on, you must click **SAVE INFORMATION**.
3. Once saved, you can go on to uploading documents.
4. When completed, you can review the PDF files before you sign and submit.
5. At that point, you should be able to get to the signature box and sign:
 - a. Once you sign, you must click the orange box below to apply the signature before you will be able to submit.
 - b. You can then download a copy and submit to the Bank.
 - c. If you cannot get to the signature, it means that you did not save the information on the first page, or that that first page is incomplete.